

This form can be filled out online. Once completed, print the document and sign where appropriate. These instructions will not appear on the print out.

FIRE DEPARTMENT • CITY OF NEW YORK

To: Unit
Chief of Uniformed Personnel

From: Lieut

Soc. Sec. No.

Subject: **Request for Permission to Engage in Extra-Departmental Employment**

1. I request permission to engage in extra-departmental employment. The following information is submitted for your consideration:

Home Address
 County Zip
 Unit Batt. Div. Date Appointed Badge No.
 Firm Name of Employer Telephone No.
 Address of Employer
 County Zip
 Job Title Fully Describe Duties

Is a License or Certificate of Fitness of any type required? Yes No
 If Yes, Indicate type and agency

2. If employment is with a corporation, list names of the principals of the corporation.

(IF ADDITIONAL SPACE IS REQUIRED USE BOTTOM OF NEXT PAGE)

3. This request for EDE is: Original application Renewal application
 4. Does the contemplated employment involve the use of firearms? Yes No
 5. I have read and fully understand the Fire Department Regulations PA/ID 2/78, Orders and Conditions governing extra-departmental employment and shall abide by all such and future Regulations, Orders and Conditions relative to extra-departmental employment.

(Any change of the information given above will require submission of a new request.)

6. I am aware of New York City Civil Service Commission Rule 7.2.3 (re: Dual Employment).

Signed _____
 Name Rank/Grade Unit Gr.

ENDORSEMENT — COMMANDING OFFICER

_____ No. of M/L incidents in current year.
 _____ No. of M/L incidents in the past three years.
 _____ No. of days on M/L in current year. SC _____ NSC _____
 _____ No. of days on M/L in last three years.

Signature of Command Office _____

Approved Disapproved Disapproved as per attached letter