

UFA Retirement & 20 Year Plaque Request Form

Plaques are only for retirement, 20 years and every five year increment after 20 Years

*Delegate must prepare Plaque Request Form (see below.) Name spelling and dates must be accurate.

*Completed forms must be faxed to Katie Kelly at 212-683-0690. *Minimum 30 days notice is recommended.*

*Whenever possible, Plaques will be delivered to the Delegate at the next Union Meeting. (If special arrangements need to be made to pick Plaques up at the UFA office, please call Katie Kelly at 212-683-4832.)

*After faxing, call Katie Kelly to confirm receipt of your Plaque Request Form.

Following this process is the quickest way to ensure prompt service and accurate plaques.

	Company #	Full Name	Appointment Date	Retirement Date	# of Years
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

Date Submitted: ____/____/____

* Date of Retirement Affair ____/____/____

*Requesting Delegate Name: _____

Telephone #: ____-____-____

*Fax to: 212-683-0690

NOT FOR OFFICERS OR PROMOTIONS. ONLY INCLUDES TOTAL TIME ON THE FIRE DEPARTMENT.